

SMALL CLAIM COMPLAINT

NAME

ADDRESS

CITY STATE ZIP

TELEPHONE NO.

PLAINTIFF

ADAMS COUNTY COURT
WEST UNION, OHIO 56793

CASE NO. _____

VS

NAME

ADDRESS

CITY STATE ZIP

TELEPHONE NO.

DEFENDANT

TO THE CLERK:

PLEASE TAKE NOTICE THAT A CLAIM IS HEREBY FILED AGAINST DEFENDANT(S) AND REQUEST THAT HE/THEY BE SUMMONED TO APPEAR IN THE COURT TO ANSWER THE SAME.

STATEMENT OF CLAIM

ACCOUNT-EXHIBIT A ATTACHED AND MADE A PART HEREOF _____
OTHER _____

WAGES _____

WHEREFORE PLAINTIFF PRAYS JUDGMENT AGAINST DEFENDANT IN THE SUM OF \$ _____, PLUS INTEREST FROM THE _____ DAY OF _____, 20____, AT THE RATE OF _____% AND COSTS OF \$81.00

AFFIDAVIT OF COMPLAINANT'S CLAIM

STATE OF OHIO, COUNTY OF ADAMS, SS.

PLAINTIFF, BEING FIRST DULY SWORN, ON OATH STATES THAT THE PLAINTIFF IN THE ABOVE ENTITLED CAUSE; THAT SAID CAUSE IT FOR THE PAYMENT OF MONEY THAT THE NATURE OF PLAINTIFF'S DEMAND IS AS STATED, AND THAT THERE IS DUE TO PLAINTIFF FROM THE DEFENDANT THE AMOUNT STATED ABOVE: DEFENDANT(S) IS/ARE NOT NOW IN THE MILITARY OR NAVAL SERVICE OF THE UNITED STATES.

SUBSCRIBED AND SWORN TO BEFORE ME
THIS _____ DAY OF _____, 20____.

CLERK,
DEPUTY CLERK, NOTARY PUBLIC

NOTICE AND SUMMONS IN ACTION FOR MONEY ONLY

TO: _____
DEFENDANT

TO: _____
DEFENDANT

STREET AND NUMBER

STREET AND NUMBER

CITY, STATE, ZIP

CITY, STATE, ZIP

ASK(S) JUDGMENT IN THIS COURT AGAINST YOU FOR _____
DOLLARS (\$) PLUS INTEREST FROM THE _____ DAY OF _____,
20____ AT THE RATE OF _____% AND COSTS, UPON THE FOLLOWING CLAIM _____

THE COURT WILL HOLD TRIAL ON THIS CLAIM IN THE SMALL CLAIMS DIVISION LOCATED AT ADAMS COUNTY COURT
110 WEST MAIN STREET, ROOM 25, COURTHOUSE, WEST UNION, OHIO 45693 AT _____ O'CLOCK _____ M. ON _____
THE DAY _____ DAY OF _____, 20_____.

IF YOU DO NOT APPEAR AT THE TRIAL, JUDGMENT MAY BE ENTERED AGAINST YOU BY DEFAULT, AND YOUR
EARNINGS MAY BE SUBJECTED TO GARNISHMENT OR YOUR PROPERTY MAY BE ATTACHED TO SATISFY SAID JUDGMENT.
IF YOUR DEFENSE IS SUPPORTED BY WITNESSES, ACCOUNT BOOKS, RECEIPTS, OR OTHER DOCUMENTS, YOU MUST
PRODUCE THEM AT THE TRIAL. SUBPOENAS FOR WITNESSES, IF REQUESTED BY A PARTY, WILL BE ISSUED BY THE
CLERK.

IF YOU ADMIT THE CLAIM BUT DESIRE TIME TO PAY, YOU MAKE SUCH A REQUEST AT THE TRIAL. IF YOU BELIEVE
YOU HAVE A CLAIM AGAINST THE PLAINTIFF, YOU MUST FILE A COUNTERCLAIM WITH THE COURT AND MUST SERVE
THE PLAINTIFF AND ALL OTHER PARTIES WITH A COPY OF THE COUNTERCLAIM AT LEAST SEVEN DAYS PRIOR TO THE
DATE OF THE TRIAL OF THE PLAINTIFF'S CLAIM."

CLERK-
DEPUTY CLERK